



TO: Pharmacy Providers, Physicians, Nurse Practitioners, Dental Providers, Physician Assistants, Optometrists, Long Term Care Providers, Clinics, and Hospitals
RE: Availability of Pharmacy Prior Authorization (PA) Forms

The purpose of this bulletin is to inform pharmacies and prescribing providers that, effective December 1, 2012, the **Pharmacy Prior Authorization Request Form must be obtained either from the www.ctdssmap.com Web site or by utilizing the fax on demand self-service feature** of the Automated Voice Response System (AVRS).

The Pharmacy Prior Authorization Assistance Center (PPAAC) will no longer handle these requests.

The Pharmacy PA form is available at two locations on the www.ctdssmap.com Web site: the *Publications* page and the *Pharmacy Information* page:

- From the Home page, go to *Information > Publications*, scroll down to the *Authorization/Certification Forms* section, and click on the “Pharmacy Prior Authorization Form” link, or;
- From the Home page, go to *Pharmacy Information* and click on the “Pharmacy Prior Authorization Form” link within the *Pharmacy Program Publications* section.

The Pharmacy PA form is also available by utilizing the fax on demand feature of the AVRS by calling 1-866-409-8386. After signing in with your AVRS ID and PIN, press “2” for *Fax Requests*, then “1” for *Prior Authorization Form*, and follow the prompts to enter the fax number at which you wish to receive the form.

Please note – Requests to override an Early Refill denial for non-controlled substances may still be initiated by the **billing pharmacy** by calling PPAAC at 1-866-409-8386.

Requests to override an Early Refill denial for a controlled substance or to obtain a Brand Medically Necessary, Non-Preferred Drug, or Optimal Dose authorization must be submitted in writing on the Pharmacy PA form by the **prescribing practitioner**.

Additionally, also effective December 1, 2012, the *Nursing Home and Long Term Care Pharmacy PA Form, MedWatch Form FDA 3500*, as well as the *Serostim, Synagis, and Transmucosal Fentanyl PA* request forms will only be available via the www.ctdssmap.com Web site’s *Publications* page:

- From the Home page, go to *Information > Publications*, scroll down to the *Authorization/Certification Forms* section, and click on the appropriate link to obtain the necessary form(s).

