



TO: CHC Access Agencies/ Connecticut Home Care (CHC) PCA Providers  
RE: New Personal Care Agency (PCA) Per Diem and PCA Overnight Procedure Codes

Effective January 1, 2012, the Department of Social Services (DSS) has established the addition of four new procedure codes for use with PCA per diem and PCA overnight procedure codes. This bulletin supersedes the prior important message posted on the [ctdssmap.com](http://ctdssmap.com) Web site, February 10, 2012. Claims may be re-processed retroactive to July 7, 2011 if necessary.

#### **Per Diem PCA (24 Hours)**

Two new procedure codes have been added for billing per diem PCA services. At times, due to various circumstances, the entire per diem (24 hour) shift cannot be completed and PCA staff is only working a portion of this time period. These procedure codes were added in an effort to maintain plan of care cost caps and uniform billing among service providers.

- **Procedure Code 1225z PCA Agency** per diem, prorated hourly is to be used when the original service was planned to be Personal Care Services, per diem, but some event prevents the PCA from completing the shift.

- **Procedure Code 1227z PCA Individual** per diem, prorated hourly is to be used by individual PCAs when the completion of the Personal Care Services, per diem shift cannot be completed.

The following scenario illustrates the application of these codes based on the services provided:

Client A begins PCA per diem services on January 2, 2012 at 9:00 a.m. At 5:00 p.m. the client is admitted to the hospital. The provider would bill the actual number of hours that services were provided. In this case the provider, agency or individual, would bill 8 units for the 8 hours worked.

The rate for procedure code 1227z PCA individual, per diem, prorated hourly is \$6.25 per hour based on the hourly break down of the rate for 1019z of \$150. For example, if the PCA worked 8 hours out of the 24 hour shift, the individual would be paid \$50 (\$6.25 multiplied by 8). Eight units of service would be billed.

The rate for procedure code 1225z PCA agency per diem prorated hours would be \$7.50 which is based on the hourly break down of the rate for 1023z of \$180. For example, if the agency PCA worked 8 hours out of

the 24 hour shift, the agency PCA would be paid \$60 (\$7.50 multiplied by 8). The provider would bill for 8 units.

#### **PCA Overnight**

Two new procedure codes have been added to be used with Overnight PCA services. At times, due to various circumstances, the entire overnight (12 hour) shift cannot be completed and PCA staff is only working a portion of this time period. These procedure codes were added in an effort to maintain plan of care cost caps and uniform billing among service providers.

- **Procedure Code 3022z PCA Agency**, overnight, prorated hourly is to be used when the original service was planned to be Personal Care Services, overnight, but some event prevents the PCA from completing the shift.

- **Procedure Code 3020z PCA Individual** overnight, prorated hourly, is to be used by individual PCAs when the entire overnight shift cannot be completed.

The following scenario illustrates the application of these codes based on the services provided:

Client A begins PCA overnight services on January 1, 2012 starting at 12:00 a.m. At 5:00 a.m. the client is admitted to the hospital. The provider would bill the actual number of hours that services were provided. In this case the provider, agency or individual, would bill 5 units for the 5 hours worked.

The rate for procedure code 3020z PCA individual, overnight, prorated hourly is \$9.16 per hour based on the hourly break down of the rate for 1020z, PCA Individual overnight, of \$110. For example, if the PCA worked 5 hours out of the 12 hour shift, the individual would be paid \$45.80 (\$9.16 multiplied by 5). Five units of service would be billed.

The rate for procedure code 3022z PCA agency per diem prorated hours would be \$11 based on the hourly break down of the rate for 1022z, PCA Agency overnight of \$132. For example, if the agency PCA worked 5 hours out of the 12 hour shift, the agency PCA would be paid \$55 (\$11 multiplied by 5). The provider would bill for 5 units.

